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**UNITED STATES DISTRICT COURT**  
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**NORTHERN DISTRICT OF CALIFORNIA**  
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8    ) Case Number: 3:25-cv-03698-SI  
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10    ) STIPULATED ORDER RE: DISCOVERY  
11    ) OF ELECTRONICALLY STORED  
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**1. PURPOSE**

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This Order will govern discovery of electronically stored information (“ESI”) in this case as a supplement to the Federal Rules of Civil Procedure, this Court’s Guidelines for the Discovery of Electronically Stored Information, and any other applicable orders and rules.

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**2. COOPERATION**

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The parties are aware of the importance the Court places on cooperation and commit to cooperate in good faith throughout the matter consistent with this Court’s Guidelines for the Discovery of ESI.

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**3. LIAISON**

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The parties have identified liaisons to each other who are and will be knowledgeable about and responsible for discussing their respective ESI. Each e-discovery liaison will be, or have access to those who are, knowledgeable about the technical aspects of e-discovery, including the location, nature, accessibility, format, collection, search methodologies, and production of ESI in this matter. The parties will rely on the liaisons, as needed, to confer about ESI and to help resolve disputes without court intervention.

1           **4. PRESERVATION**

2           The parties have discussed their preservation obligations and needs and agree that  
3 preservation of potentially relevant ESI will be reasonable and proportionate. To reduce the  
4 costs and burdens of preservation and to ensure proper ESI is preserved, the parties agree that  
5 subject to and notwithstanding any other applicable authorities requiring preservation of  
6 government documents, ESI created or received beginning January 20, 2025 will be preserved.

7           **5. SEARCH**

8           The parties agree that in responding to an initial Fed. R. Civ. P. 34 request, or earlier if  
9 appropriate, they will meet and confer about methods to search ESI in order to identify ESI  
10 that is subject to production in discovery and filter out ESI that is not subject to discovery.

11           **6. PRODUCTION FORMATS**

12           The parties agree to produce documents in  PDF,  TIFF,  native and/or  paper or  
13 a combination thereof (check all that apply)] file formats. Specifically, the parties agree to  
14 produce emails and Microsoft Word files in TIFF file format and other electronic documents  
15 including any Excel or PowerPoint files in native file format. The parties agree to provide load  
16 files with original metadata and extracted text. If particular documents warrant a different  
17 format, the parties will cooperate to arrange for the mutually acceptable production of such  
18 documents. The parties agree not to degrade the searchability of documents as part of the  
19 document production process.

20           **7. DOCUMENTS PROTECTED FROM DISCOVERY**

- 21           a) Pursuant to Fed. R. Evid. 502(d), the production of a privileged or work-product-  
22 protected document, whether inadvertent or otherwise, is not a waiver of privilege  
23 or protection from discovery in this case or in any other federal or state proceeding.  
24 For example, the mere production of privileged or work-product-protected  
25 documents in this case as part of a mass production is not itself a waiver in this case  
or in any other federal or state proceeding.
- 26           b) Communications involving trial counsel that post-date the filing of the complaint  
27 need not be placed on a privilege log.

28           **8. MODIFICATION**

29           This Stipulated Order may be modified by a Stipulated Order of the parties or by the

1 Court for good cause shown.  
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4 **IT IS SO STIPULATED**, through Counsel of Record.  
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7 Respectfully submitted,  
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10 Dated: September 4, 2025  
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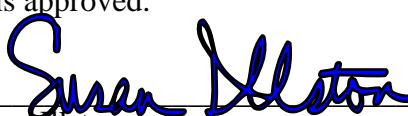
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It is SO ORDERED that the foregoing Agreement is approved.

Dated: September 4, 2025

  
Hon. Susan Illston  
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